

## China-trip Visa Application Guide (2-2024)

Before you start the form, please make sure you have the following ready:

- A. Current U.S. passport valid until April 30, 2025 or later (6 months after the completion of our trip)
- B. Old U.S. passport with an old Chinese visa if you have received one
- C. Driver's License or state ID
- D. Three pieces of proof of residence (utility bills or/and bank statement in the past 3 months)
- E. Birthdates of you, your spouse, your parents and children
- F. Address of your parents (living) and children
- G. **If you live in a state that is not being covered by the D.C. visa office (listed below) , please let us know ASAP:** Washington D.C., Delaware, Idaho, Kentucky, Maryland, Montana, Nebraska, North Carolina, North Dakota, South Carolina, South Dakota, Tennessee, Utah, Virginia, West Virginia, Wyoming, Alabama, Arkansas, Florida, Georgia, Louisiana, Mississippi, Oklahoma, Texas, Puerto Rico.
- H. Any country you have traveled to in the past 12 months
- I. Go to Walgreens passport photo service and ask for a visa photo with the following instructions.
  - Photo preparation, please print and bring this requirement page to Walgreens' passport photo service by [clicking here](#).

- Ask for a digital photo file in addition to the hard copy if possible.
- Use the digital photo file you receive to upload to the visa form

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SAMPLE form

NOTE:

1. We made a copy for you to use as a sample while filling out the online form
2. Copy and save the application ID somewhere to use it later to log back in, as you can save the form and come back to finish it later.
3. Always click **Save** or the **Back** button on the form instead of the back/forward buttons on your browser.
4. PLEASE DO NOT CLICK "SUBMIT" after you finish, as we will double check the form for you and WE WILL submit together as a group and to make the appointment for us (you will not need to travel to D.C. for the appointment, we will do that for you)
5. Please finish the **Where You Stay Form**
  - a. Please see [Annex 4](#)
  - b. handwritten signature required)

**Page "Home" and page 2:** Personal information you can fill out

**Page 3:** we listed 120 months(10-year) and 90 days as it is the max the visa office will offer for the same price (just in case you need to travel there later or again since China is a continent:)

**Page 4:** we selected **academic** as a sample

Employment date is the year and month that you retired from your job. If you are still working, then enter this current year and month

**Page 8:** If you have been to China, please be prepared to present the old visa on the passport(even if it is an expired old passport)

**If your L (tourist) visa is still valid, please let us know.**

**Page 9:** if you have an “yes” answer, please let us know ASAP before you finish the form